

RESEARCHER LAB GUIDE

PRE EXPERIMENT:

Screen participants to ensure [high risk](#) groups should be excluded from any activity or access to lab space.

If possible, any of the ordinary screening, consent, and survey forms should be filled out online before the participant arrives. If it is not possible to use online forms, the forms should be completed by the participant in lab in the testing area. At the time of consent, the participant will be given a description of the [risk mitigation procedure](#) and guide to the [lab space](#).

PRE EXPERIMENTAL PROCESS IN LAB:

Please ensure you run a pilot study and are comfortable running under the conditions set out below:

Face coverings must be worn at all times by everyone in the laboratories unless medically exempt and may not be worn for more than one full session (half or full day) before being discarded or suitably cleaned.

Additional time should be scheduled between participants to allow time for cleaning/disinfecting and to ensure that one participant does not arrive before the previous participant has left.

Labs will be pre-opened and any equipment required delivered to the lab by Technical staff by arrangement.

Everything that the subject or researcher might touch should be disinfected (see Cleaning section below).

Researchers should spend as little time as possible in the testing area (either before or after a testing session).

Please set up and layout as much of the equipment prior to the subject's arrival as you can.

EXPERIMENTAL PROCESS IN LAB:

IMPORTANT: *If a participant is showing signs of illness on arrival or during a session they should be asked to leave immediately and the lab space re-disinfected.*

If the participant arrives over 5 mins early or late you may have to turn them away to avoid breaching the distancing protocol. No waiting is allowed either in the lab space or corridor areas.

The participant must wear a face covering at all times while in the building unless medically exempt, if they do not have a suitable personal covering they must be given a disposable cover which should then be discarded as they leave.

Direct the participant into the subject area while maintaining a distance of at least 2 m. Continue to maintain this distance except in exceptional circumstances (see section below).

Ensure the participant cleans their hands with the provided hand sanitiser. *They may use their own hand sanitizer if it meets the typical standards for clinical use ($\geq 60\%$ ethanol or 70% isopropanol) or have a specific medical reason to do so.*

Execute the experimental process whilst maintaining a distance of at least 2 m between participant and researcher. If the researcher needs to enter the testing area (e.g. to connect the subject to the specific equipment) then adequate PPE must be worn. *(You must complete a specific assessment by contacting the [school safety officer](#) to explore whether adequate PPE can be provided before beginning the research process).*

Researchers should wash their hands or apply hand sanitizer after entering the experimental area or having any close interaction with the subject.

At the conclusion of the experimental process the participant should vacate the testing area and discard any given PPE in the provided waste disposal area.

Everything that the subject or researcher touched should be disinfected (see Cleaning section below).

At the conclusion of the booked session the researcher should vacate the lab area and discard any given PPE in the provided waste disposal area.

CLEANING PROCEDURES:

Using the provided cleaning materials, spray and wipe down:

- 1: All chairs and table surfaces in the testing area.
- 2: Any response devices used.
- 3: Anything that might have been touched by the subject or the researcher.