

Risk Assessment Form – COVID19

Date:	June 2019	Assessed By:	A.MEE (School Technical Manager)	Activity\Location	Psychology Lab use in Link Building and PSQ
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What are the hazards?	Who might be harmed and how?	Controls in place	Risk	Additional considerations	Review period
Vulnerable groups	Staff, students and visitors - Identified members of higher risk groups should not be put at risk by Lab use.	Screening of Lab users to ensure high risk groups should be excluded from any activity or access to lab space. <i>This may need extending to any member of the public.</i>	(4*4) 16		Weekly
Surface contact	Staff, students and visitors - Contracting the virus through contact with infected surfaces.	Lab doors only opened by technical staff or researchers by prior arrangement. Surfaces and all hardware cleaned after every singular use where applicable. Disposable gloves worn where appropriate. Hand sanitiser used before and after lab usage.	(2*4) 8		Weekly
Lab access and equipment loan	Staff, students and visitors - Contracting the virus through contact.	Any required lab space pre-opened for access. Any required lab equipment pre-set up in room. External loan equipment thoroughly cleaned going out and on return.	(2*4) 8		Weekly
Personal contact	Staff, students and visitors - Contracting the virus through contact.	Researchers to maintain a suitable distance from participants (current guidelines/legislation). All researchers and participants must follow indicated building circulation routes. Limiting the number of participants at any one time and giving clear guidance on social distancing and hygiene. If social distancing cannot be maintained, you must complete a specific assessment by contacting the school safety officer to explore whether adequate PPE can be provided.	(2*4) 8	If a participant is showing signs of Illness on arrival they should be asked to leave immediately. If a participant is showing signs of Illness during a session they should be asked to leave immediately and the lab use halted until a thorough cleaning process has taken place.	Weekly

SIGNATURE: ___ Anthony Mee (Responsible Person)

SIGNATURE: ___ Tim Hollins (Head of School)

DATE: ___ Sept-2020 ___

REVIEW DATE: ___ Dec -2020 ___

	5	10	15	20	25
Consequence	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5
		Likelihood			

